

DfE Contract April 2016 – March 2017

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**Grant Activity and KPI Document – Quarter 4 and Year End Summary**

***January – March 2017***

**Authors:** *Lindsey Rousseau  
Steve Johnson  
for NatSIP Reference Group*

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## Preface



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### Contact:

Lindsey Jane Rousseau, NatSIP Facilitator

T: 07711 030711

E: [lindsey.rousseau@natsip.org.uk](mailto:lindsey.rousseau@natsip.org.uk)

W: [www.natsip.org.uk](http://www.natsip.org.uk)

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## **1. Introduction: Grant funding to NatSIP from the DfE for April 2016 – March 2017**

For the period April 2016 – March 2017, NatSIP is in receipt of contract funding from the DfE under reference CSEC SEND 16-17 05. This funding is governed by the terms of a contract ('the Contract') signed on 23 May 2016.

## **2. About this document**

This document sets out a rolling activity plan and reports against contract targets and KPIs.

## **3. About NatSIP**

The purpose of The National Sensory Impairment Partnership (NatSIP) is to improve outcomes for children and young people with sensory impairments, closing gaps with their peers, through joint working in services for these children.

NatSIP is a unique national partnership representing the views and expertise of professionals, voluntary organisations, schools and colleges working in the field of SI. More than 70 support services, schools, colleges, the major VCS and professional bodies, are affiliated to NatSIP. Through this, and the administration of the HoSS (Heads of Sensory Support Services) email forum, we are directly connected with support to front line services nationally.

With NatSIP's growing national reputation we are becoming the first port of call for many professionals working in the SI sector and this ensures that we can support at all levels those who need advice.

NatSIP also has bilateral relationships with other key professional and user groups and, through its VCS partners, can ensure input from the voices of users, parents and young people. This gives DfE an opportunity to reach the Sensory Impairment (SI) sector in the SEND category, through the contract for 2016-17.

### **3.1 The purpose of the work covered by the contract**

This contract is to provide delivery support to early years providers, schools and post-16 providers to improve outcomes for children and young people with sensory impairment. The contractor will do this by:

1. equipping the school workforce to deliver high quality teaching and SEN support for pupils with sensory I impairments, through:
  - innovating and using the creative energy of the sector to find new and rewarding ways of working that stimulate both the professionals who serve this group and the children and young people themselves.
  - sharing innovative approaches by using models of school-to-school support and system leadership to help school leaders, SENCOs and teaching staff to achieve the best possible outcomes for children and young people with sensory impairment.
  - building on the evidence-based good practice that already exists by establishing an evidence base of "what works" for teaching children and young people with sensory impairment.
  - working with sensory impairment organisations to provide a range of support for early years, schools and post-16 providers, and acting as a gateway for providers to access these organisations if they have a specific training need.

2. Promoting good practice on supporting children and young people with sensory impairments, through:
  - enhancing teachers' knowledge, understanding and skills in supporting children and young people with sensory impairment.
  - developing a short CPD module, for each of visual impairment and hearing impairment, which providers could use to equip teachers with the skills required to teach children and young people with sensory impairment.
  - planning future requirements for sensory impairment expertise in the workforce and in academia; this should include successor planning of Heads of Sensory Services and lecturers.
  - raising awareness in the sector of which training materials are available and how they can access them.
3. Improving the quality of EHC plans for children and young people with sensory impairment, through:
  - building on the existing resource base and developing further tools and practical guidance on writing advice and information plans for children and young people with sensory impairment.
  - providing best practice examples of advice and information from specialist teachers submitted as part of EHC needs assessment. This will take the form of three for hearing impairment, three for visual impairment and three for multi-sensory impairment. The three examples will consist of one for early years, one for 5-16 pupils and one for post-16 students.
  - producing a checklist that practitioners can follow when writing EHC plans, setting out the principles of excellent EHC plans for children and young people with sensory impairment, including guidance on how education, health and care professionals should work together.
4. Promoting the use of technology to improve the accessibility of education and outcomes for children and young people with sensory impairment, through:
  - thinking creatively about how the latest technology can be used to help children and young people with sensory impairment.
  - evaluating the effectiveness of the latest technologies for children and young people with sensory impairment in supporting teaching and learning.
  - promoting the effective use of technology to improve the educational experience and outcomes for children and young people with sensory impairment.

Contract Schedule 1 p.3ff

## 4. Contract Requirements

### 4.1 Contract Requirement 1 - Promoting good practice

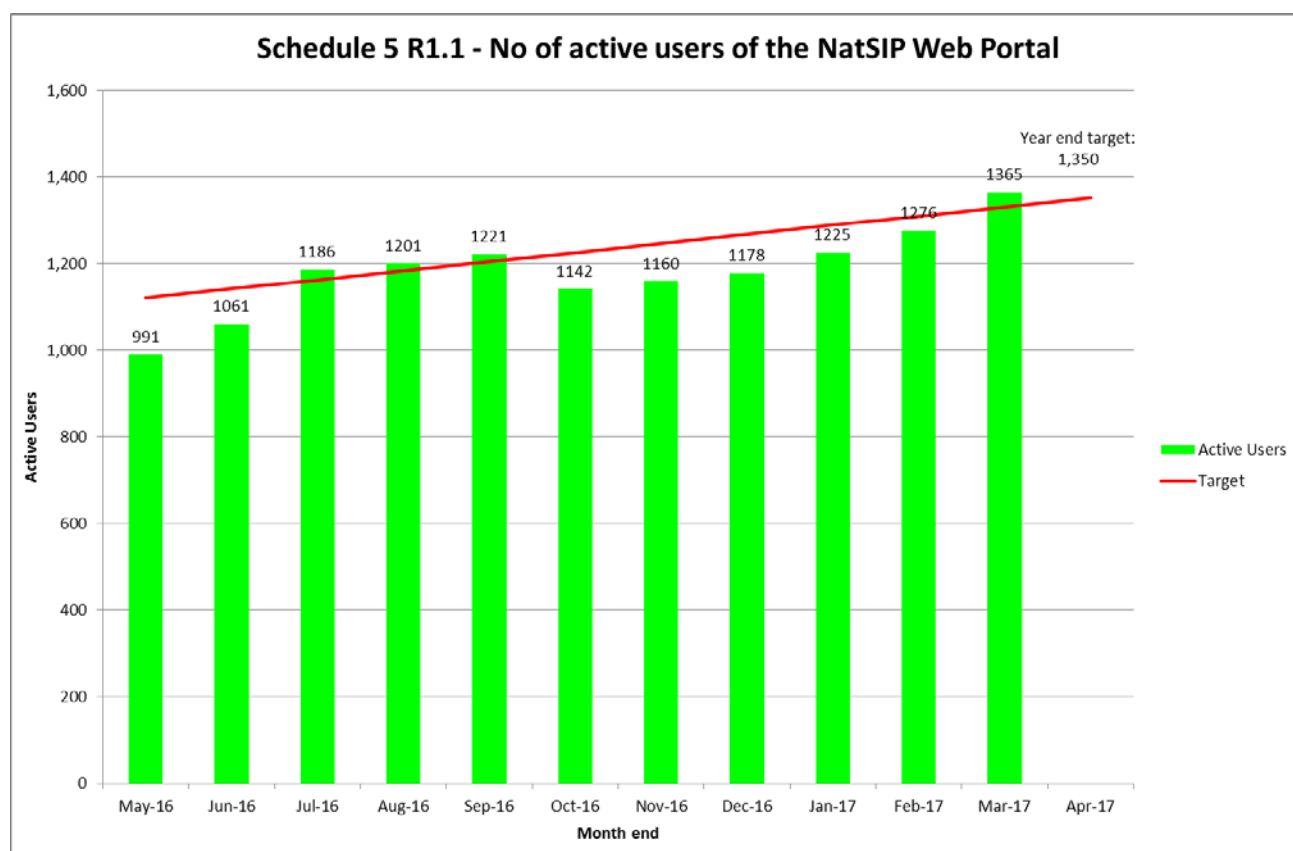
No	Requirement	Deliverable
1.1	Development of a national online interactive resource	1,500 visits to the hub over the first 6 months of operation  The NatSIP portal and learning hub: Use of the NatSIP web portal will grow from 1,100 to 1,350 active registered users, with 150+ active users of the new learning hub.

There have been 2,549 visits to the Sensory Learning Hub since the first pages were launched in December 2016 (170% of the 1,500 visits target).

There have been 1,826 visits to the Sensory Learning Hub since the formal launch of the 'What Works' databases on 8 March 2017 (122% of 1,500 target).

The number of active users of the web portal as a whole was 1,365 at the end of the quarter, against a year-end target of 1,350 (101% of 1,350 target).

There have been 489 active users of the Sensory Learning Hub (326% of 150 target).



There have been 343 new user registrations on the web portal this quarter. 225 of these (66.5%) following the SLH launch publicity on 8/3/2017.

The web portal as a whole has had some 61,688 visits over the year, serving 228,983 page views.

As mentioned above, the Sensory Learning Hub has had some 2,549 visits, serving 8,688 page views (3.8% of all portal activity).

The document library has served 16,281 document downloads over the year, 4,258 of these being in Q4.

Outputs: See above. The Sensory Learning Hub was soft-launched during December 2016, with additional hub features and facilities being added as they were completed.

The 'Hub What Works' databases were launched on 8 March 2017 with some 406 resources and organisations being listed. A further 2 batches (34 resources) are currently in the process of review before being added to the databases.

1.2	National working days to validate new training materials	3 national working days 70 delegates per day
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Outputs: First working day was held on 25/5/16. 68 delegates.  
Second working day was held on 4/10/2016. 71 delegates.  
Third working day was held on 7/2/2017. 49 delegates

1.3	What works database	Produce a database of resources that support good outcomes for CYP with SI  We will establish a new database of what works with national reach, and aim for 100+ users in the life of the contract.
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Outputs: The WW Teaching and Learning database was launched on the Sensory Learning Hub on 8/3/2017.

There have been 155 visits to the What Works Teaching and Learning Database, with 328 pages being served. It is interesting to note that the average visit duration for these visits has been 39m 12s.

There have been 116 users of the What Works Teaching and Learning Database (116% of 100+ target)

1.4	A national programme of face to face training and support	Events and training: We will deliver 20+ events which will reach at least 700 attendees 8 regional events promoting resources and what works Face to face training will reach 200+
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Outputs: By contract end, we had delivered 25 events. These events have reached some 762 attendees (109% of 700 target).

1.5	New national quality standards training	Training module on quality standards
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Outputs: As planned, 2 QI workshops have been delivered.  
First QI workshop took place in London on 14/10/16 with 14 attendees  
Second QI workshop took place on 19/1/17 in York with 23 attendees.  
QS linked to potential use within the Local Area Inspections was also presented at the HoSS Conference in Birmingham on 19/10/16

Additional: The QI workshop content was additionally presented at the Scottish Sensory Centre, Institute of Education, University of Edinburgh, on 7/11/16, with delegates reporting improved expertise, excellent course content, clarity of presentation and pacing. Delegates also asked if the presentation could be repeated in Scotland so that more of their team members could attend.

1.6	CPD for frontline staff (online training)	Online training on HI, VI and MSI will be offered free to 300+ attendees 2 day HI, VI and MSI training courses. Training workshops on Equality Act and SEND support for SI CYP
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Outputs: Courses have been revised and 300+ places have been offered.

24 tutors have been recruited across 21 local authority areas. These 24 tutors have established 26 course cohorts comprising some 295 participants (98.3% of target) as at 28 March 2017. The majority of participants are still working through their courses.

A further 22 students have been enrolled and will start their courses in April 2017.

A further 5 organisations have expressed interest, but not yet nominated tutors or joined a course.

The number of cohorts for each impairment is:

HI: 13                  VI: 10                  MSI: 6

1.7	New guidance for FE	Produce guidance for FE learning support staff
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Outputs: Working group has been established, including young people. The guidance is be called 'Just Enough Support'. The document has been circulated to the NatSIP reference group for approval for publication.

1.8	Outcomes benchmarking	Automate outcomes benchmarking processes Outcomes benchmarking will continue reaching 100 plus LAs
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Outputs: Automation of data collection and validation process (via a new web-based system named 'OBMRS') was completed in Q1.

This year's data-collection exercise opened on 1/9/16, with distribution of guidance and other materials. We also undertook a direct e-mailing launch to participants in previous exercises and other parties who had expressed an interest, and targeted 163 individuals on 5/9/16.

As at 31 March 2017, we had data submissions representing 100 LAs, with further submissions still promised/expected.

Overall, the introduction of the online system OBMRS has led to more timely submissions from services in comparison with previous years as well as the considerable time saving and efficiency in administration of the OB exercise.

Systematic feedback on the current OB exercise is being sought in conjunction with the Impact Survey. However, several comments have already been received from services to the effect that the introduction of the online OBMRS has proved to be really beneficial.

## 4.2 Contract Requirement 2 – High Quality Teaching

No	Requirement	Deliverable
2.1	CPD portfolio for Sensory Impairment	Develop CPD portfolio in Sensory Impairment

Outputs: Following a change in workstream lead, this workstream has aligned its requirements with developments elsewhere on the NatSIP website. Pages have been added to the main NatSIP site and are being added to the Sensory Hub as appropriate to provide information for professionals in this area. CPD Record has been developed and consulted on across all three specialisms, this and the data set to be recorded has been agreed.

The final discussions are taking place regarding the inclusion of CPD activities and information within the NatSIP calendar and Sensory Learning Hub.

2.2	Training modules for frontline teaching staff	300 places on online HI, VI and MSI training modules offered (see 1.6) with QTSI tutors
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Outputs: See above at 1.6.

2.3	Resources for specialist teachers and lecturers	3 regional courses for managers to improve support staff effectiveness
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Outputs: As planned, this course was presented on three dates:

London date: 8/11/16 - 19 attendees

Bristol date: 15/11/16 - 9 attendees

Newcastle date: 2/2/17 – 25 attendees.

QTSI colleagues in Wales are interested in developing the course content further in the future.

The course content was well received by attendees, with many positive comments received on the feedback forms.

A restricted access area has been set up in the Document Library on the NatSIP website so that course participants only can access the course materials. Some 50 users have been granted access to this area.

2.4	Specific training	Deliver RCE MSI courses in new regions
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Outputs: The Kent presentation of RCE Course started on 15/9/16 with 15 participants, including individuals from schools, social service, a mobility officer and a social worker.

The Newcastle presentation started on 27/9/2016 with 10 participants from 5 different LAs: Newcastle, Gateshead, Middlesbrough, Barnsley and East Riding of Yorkshire. There is interest in running the course again in 2017.

We have had an expression of interest to deliver a presentation of the course in the south west – discussions on this are ongoing with a course to run in Bristol from March 2017.

2.4A	MSI Regional Course	Develop MSI RCE mainstream course Deliver courses
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Outputs: The 'RCE in Mainstream Course' pilot cohort ran on 27 and 28 March 2017 in Guildford with 9 students from mainstream settings attending. The students included 3 TODs, A QTVI, a trainee QTMSI, 2 SENCOs and 2 LSAs from Hertfordshire, Calderdale, Guildford, Surrey and Leicester

The course will be reviewed after the pilot and prior to formal launch in 2017-18

2.4B	MSI CYP Mainstream setting	
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Outputs: See above

2.4C	Apprenticeships	Training for 16 training providers in supporting HI apprentices Monitoring HI apprentices Dissemination of learning at national event
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Outputs: During Q2, we published a summary of research commissioned from the Whitehall Industry Group on the experience of deaf young apprentices. This report also summarises the views of employers and training providers.

During Q4 we ran a training event in London on 11/1/2017 which has attracted 38 attendees including DWP and training providers, and was well received by delegates.

2.4D	Online training course for CYP with VI and complex needs	Develop and validate online VI and complex needs course
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Outputs: The course has been developed and piloted on the VEW Moodle site and studied by some 20 students. 15 of these have completed it according to the planned timetable and submitted evaluations. On the basis of their feedback, the course will be modified and made available more widely. When it is re-launched in April 2017, it will be publicised via the NatSIP learning hub.

2.4E	HI CYP and complex needs training	Develop and validate HI and complex needs course
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Outputs: This requirement will be addressed by the production of a short video aimed at special schools.

The video was launched on 28 Feb 2017 via the NDCS and NatSIP websites. It has been viewed over 1,500 times by quarter end.

2.4F	Specialist staff supporting teaching and learning within curriculum changes	Develop training for specialist teachers
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Outputs: This work has been delayed by specialist staff availability. National curriculum consultations and changes have resulted in postponement of activities. The working group will meet in April to finalise a draft for circulation.

2.5	Future needs of sector	Research to establish current and future needs of specialist teaching in SI sector (need and numbers project)
	Links with 1 a) Develop NatSIP Learning Hub b) Quality Standards	See previous See previous

Outputs: The event in Bristol (19/1/2017) useful feedback. Following research, drafting of the report has now been completed. The final report has been submitted to Ref Gp for sign off. The report will now be promoted widely with the target audiences including commissioners, schools, HOSS, and training bodies.

	National Promotion	Promotion of resources, events and programmes through sector and partners
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Output: This is an ongoing activity on the NatSIP website and HoSS email forum. In addition, sector partners promote NatSIP and we exchange information with the other SEND DfE contract holders and CDC.

A NatSIP representative spoke at the UKCoD conference on 2/11/16 in London, and the NatSIP facilitator spoke at the national HoSS conference in Birmingham on 19/10/16 and the National SEND Forum event in Birmingham on 17/11/16. NatSIP was represented at the SEND Implementation summit in London on 23/2/17.

#### 4.3 Contract Requirement 3 – Quality EHC assessments and plans

No	Requirement	Deliverable
3.1	Guidance on outcome based assessments	Publish guidance

Outputs: Guidance on outcome based assessments including updated versions of Better Assessments, Better Plans, Better Outcomes (4 versions) was published in Q3 following feedback with key stakeholders.

3.2	Online training resource	Checklist resource of good features of EHC Plans for self-appraisal Information about producing SMART outcomes
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Outputs: Online training resource – new online checklist of features of effective EHC plan was published in Q3. Accompanying documents including *Writing more effective EHC plans* have also updated and republished.

3.3	Practical examples of EHC Plans	9 exemplar EHC plans – covering early years, school and post 16 for HI, VI and MSI
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Outputs: 8 model EHC plans covering different types of sensory impairment and age groups have been submitted to NatSIP. A ninth has been drafted and is currently being reviewed by MSI experts. This is expected to be published in mid-April.

3.4	Promotion resources	3 regional SI practitioner workshops (60 practitioners) on EHC needs assessments and plans 3 regional parent workshops (60) on EHC needs assessments and plans Training resources EHC plans for professionals and parents Examples of info gathering forms for EHC plans (x9)
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Outputs: As planned, three practitioner workshops were held:  
10/10/16 (London) – 20 attendees  
24/11/16 (Bristol) – 10 attendees  
1/2/17 (York) – 23 attendees

Across all three locations, 11% rated the workshop at 3 stars, 37% as 4 stars, and 42% as 5 stars. 97% of participants reported that the workshop increased their knowledge of what an effective EHC Plan should look like.

3 Parent workshops were held:  
24/9/2016 (London) – 12 attendees  
5/11/2016 (Bristol) – 17 attendees  
4/2/2017 (Manchester) – 26 attendees

Across all three locations, 24% of attendees rated the workshop at 4 stars, and the remaining 76% rated the workshop at 5 stars. 91% of participants reported that the workshop increased their knowledge of what an effective EHC Plan should look like.

Support for those without a plan workshop was delivered as scheduled:  
28/3/2017 (London) – 21 Attendees

#### 4.4 Contract Requirement 4 – Promoting the use of technology for access and outcomes

No	Requirement	Deliverable
4.1A	a) Establish a national technology advisory group (NTAG) for SI b) Framework of effectiveness	Workgroup established in first quarter to deliver and manage other outcomes

Outputs: The NTAG was established in Q2, with membership increasing from 7 in Q2 to 27 members at the end of Q4.

A framework for assessing technology effectiveness has been prepared by the group, and is currently with the NatSIP reference group for final approval before publication.

4.1B	Guidance	Produce advice for learning hub on the use of technologies (product specific info) Publish by end of Q4
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Outputs: A set of technology listings has been added to the NatSIP Sensory Learning Hub. What Works – Technology database. Currently, there are some 48 specific listings.

4.1C	Promote technology	Materials ready by end of March 2017
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Outputs: See 4.4 below.

4.2	Develop easy access resources	Publish during 3rd quarter
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Outputs: In addition to the resources listed on the Sensory Learning Hub, a separate publication on easy access resources is ready for publication.

4.3	Regional training days	Deliver 8 regional training days supporting SENCOs on the role and evidence base for technology within the contract period
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Outputs: 11 presentations have taken place, including at the NatSIP working days on 4/10/16 and 7/02/17. Further presentations have taken place in Norfolk (20/1/2017), Kent (24/1/17), Hampshire (7/2/217), Oxfordshire (3/17), Berkshire (31/1/17), Midlands (14/3/17), North (3/3/17), and the BATOD Conference (10/3/17). A further presentation is planned for Yorkshire in May 2017.

We have delivered 11 presentations (135.5% of 8 target).

4.4	Develop a tool to support the evaluation of new technologies	Develop a tool to evaluate new technologies (a pro-forma guide)
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Outputs: Previously this had been part of the framework in 4.1 a b – it has now been separated and work took place at NatSIP working day in Feb 2017.

An evaluation tool for Sensory Impairment specialist teachers was drafted and critically commented on by colleagues in the sector and this has been verified by NatSIP editorial board. A further evaluation tool for non-specialists is being considered for 2017-18.

4.4A	LENA	Pilot of tool to evaluate LENA by end of contract period
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Outputs: LENA is being evaluated as part of a separate research study (not funded by NatSIP) into use of radio aids with pre-school deaf children. Research has started and is on track to produce an evaluation report on LENA in Q4. This will feed into the development of the lessons learnt for the development of an evaluation tool.

A briefing note on LENA was published by NatSIP on 20/3/2017

4.4B	Use of tablets for VI	Pilot tool to evaluate load2Learn for VI
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Outputs: NatSIP has been monitoring an RNIB/BT project to evaluate the use of tablets CYP engaged through RNIB Book Share.

The trial has now reported, with some 83 blind and partially sighted participants from years 7-11 in both mainstream and special school settings. The trial report is discussed in more detail in the Q4 progress report.

4.5	Develop a 'what works' database of technology interventions	Delivered and running by end of contract period.
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Outputs: The What Works – Technology database was launched on the Sensory Learning Hub on 8 March 2017. There are some 48 technology-specific listings.

There have been 74 visits to the What Works – Technology database since launch, with 133 page views served. There have been 56 identifiable users of the database.

4.6	Updated guidance on the Equality Act duty	Produce guidance on equality act and use of technology to be placed in learning hub
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Outputs: A workshop took place at the NatSIP Working Day in London on 7/02/17.  
A revised briefing note was published on the NatSIP website in Feb 2017, and is also listed on the Sensory Learning Hub.

#### 4.5 Contract Requirement 5 – Promotion Strategy

No	Requirement	Deliverable
5.1	Deliver co-ordinated promotion strategy for all materials and NatSIP learning hub	<p>NatSIP Learning Hub will be promoted through the NatSIP website.</p> <p>All materials and web based resources will be promoted by:</p> <ul style="list-style-type: none"> <li>• direct email communication to all Sensory Support services</li> <li>• Heads of Services Forum</li> <li>• VIEW membership</li> <li>• SEND Gateway</li> <li>• CDC website</li> <li>• promotional links to all VCS/specialist websites dealing with Sensory Impairment with cross links to NatSIP website including NDCS, SENSE, RNIB, Ear Foundation, Action on Hearing Loss, BATOD, etc.</li> <li>• cross promotions for early years, schools and further education web portals</li> <li>• links to SENCO training and SENCO resource sites and promoted at SENCO events</li> <li>• through the Special School networks and by direct promotion to special schools</li> <li>• joint cross promotion with other DfE funded work streams as appropriate</li> <li>• ensuring that materials and weblinks are available at all NatSIP events</li> <li>• links to Academy Chains, through Free Schools Network and Teaching Schools Alliance networks.</li> <li>• other online communities via Twitter feeds, SMS and Facebook groups as appropriate as part of our ongoing social media strategy.</li> </ul>

Outputs: NatSIP has some 228 postings, each leading to a discussion thread on the HoSS E-Mail Forum in the contract period to date (was 157 in previous year).

The NatSIP facilitator is working closely with other DfE projects.

The number of organisations affiliated to NatSIP has increased by 32.5% over the contract period (now 106 affiliated organisations)

The number of active users on the website has increased from 991 to 1,365 (38%).

## 5. Deliverables (Financials)

5.1 Quarter 1 – see previous reports for Q1 information

5.2 Quarter 2 – see previous reports for Q2 information

5.3 Quarter 3 – see previous reports for Q3 information

5.4 Quarter 4

Q/Dates	Output	Outcomes
4	Launch Learning Hub with new resources	Learning Hub and What Works Databases launched on 8 March 2017. See above.
	Promotion plans secure coverage across all key audiences	See above
	EHC Plan guides x 9 completed and published	8 plans have been completed and are being published following review and final approval. A ninth plan is scheduled for April 2017.
	Report on future of specialist teachers published.	Final report with NatSIP reference group for sign off.
	Dissemination of learning on HI Apprenticeships at event	Training event in London on 11/1/2017 with 38 attendees including DWP and training providers.
	1 regional SI practitioner workshop (20 practitioners) on EHC needs assessments and plans	Third workshop for practitioners was delivered in Manchester on 1/2/2017 with 28 delegates (best-attended of the three dates).
	1 regional parent workshop (20) on EHC needs assessments and plans	Third workshop for parents was delivered on 3/2/2017 in Manchester, with 26 parents attending (best attended of parent workshops).
	Training resources EHC plan resources Example info gathering forms for EHC plans (x9)	EHC Plan support resources have been revised and re-published.
	Deliver working day with 80 delegates	Working day was held on 7/2/2017
	Deliver 8 regional training days supporting SENCOs on the role and evidence base for technology with 90% satisfaction rate of three stars (good or above).	11 presentations have been delivered. (See detail above).

## 6. KPIs

KPI	Measurement Period	Measure	Monitoring method
Project initiation and management.	May 2016 - March 2017	Completion of the contract against targets	DfE
Set of Project Management groups and structure. Agreement of WIPS and project initiation.	May/June 2016	Project Groups established and work commissioned	Reference Group
Working groups develop work programmes, recruit consultants and commission deliverables	June - September 2016	Project plans approved and work commenced	Project Board
1.1 Development of national online interactive resource	Jan 2017 - Jan 2018	Hub operational with resources from the contract available on line and used	Number of users (1,600 over first 6 months of operation)  Satisfaction of users using star rating system. Average of 3 stars satisfaction rating
1.2 National working days to validate new training materials	May 2016 - March 2017	3 national working days  70 delegates per day	Monitoring forms (including star rating) at events
1.3 What works database	June 2016 - March 2017	Database produced by December 2016.  100 users by March 2017.	Number of users.
1.4 A national programme of face to face training and support	June 2016 - March 2017	8 regional events promoting resources and what works with satisfaction rating of 90% 3 stars or above.  200 attendees with average satisfaction rate of 3 stars or above	Regional events produced with satisfaction rating.  Monitoring forms at events
1.5 New national Quality Standards training	June 2016 - March 2017	Produce training module on quality standards and deliver training at events by March 2017	Training module evaluation

<b>KPI</b>	<b>Measurement Period</b>	<b>Measure</b>	<b>Monitoring method</b>
1.6 CPD for frontline staff (online training)	Content agreed Sept 16, tutors trained December 16, 12 cohorts delivered by March 2017  Delivered by March 2017	Online HI, VI and MSI training modules:  Content updated, 20 tutors trained, cohorts engaged and courses delivered  2 day HI, VI and MSI training courses (6)	Available through OLT by target date  Monitoring and impact on CYP part of the course  Training evaluated and 6 month monitoring
1.7 New guidance for FE	February 2017	Guidance trialled and completed	Ready to go on Learning Hub and agreed with Reference and Project Group
1.8 Outcomes benchmarking	December 2016 - June 2017	Automate outcomes benchmarking processes  Outcomes benchmarking will continue reaching 100 plus LA's	LA returns
<b>REQUIREMENT 2</b>			
2.1 CPD portfolio for Sensory Impairment	March 2017	Develop CPD portfolio for Sensory Impairment	Portfolio produced and in use
2.2 Training modules for frontline teaching staff	Sept 2016 - March 2017	300 places on online HI, VI and MSI training modules offered by QTSI tutors	Availability of modules for up to 300 people.
2.3 Resources for specialist teachers and lecturers	July 2016 - February 2017	3 regional courses for 36 SI service senior managers.	Training evaluation and onward training

KPI	Measurement Period	Measure	Monitoring method
2.4 Specific training 2.4A) MSI Regional Course  2.4B) MSI CYP Mainstream setting  2.4C) Apprenticeships  2.4D) Online training course for CYP with VI and complex needs  2.4E) HI CYP and complex needs training  2.4 F) Specialist staff and curriculum changes	June 2016- March 2017.	Deliver RCE MSI courses in new regions  Develop MSI RCE mainstream course and deliver pilot by January 2017  Deliver training to 16 providers and monitor  Hold learning event January 2017  Develop and validate Online VI & complex needs course by March 2017  HI & complex needs by January 2017  Develop training for specialist teachers	Courses all validated by professionals  Course ready to go, approved by Ref Group. Pilot delivered and evaluated  Evaluations  Evaluations and use of course  Evaluations and use of course  Evaluation of training docs
2.5 Future needs of sector	January 2017	Research completed to time and quality standards.	Approval by Reference Group and Project Group
<b>REQUIREMENT 3</b>			
3.1 Guidance on outcome based assessments	January 2017	Produce guidance document	Approval by Ref Gp and publication
3.2 Online training resource	December 2016	Produce Checklist resource of good features of EHC Plans for self-appraisal  Information about producing SMART outcomes	Checklist produced and approved by Reference and Project Group
3.3 Practical examples of EHC Plans	February 2017	9 exemplar EHC plans – covering early years, school and post 16 x HI, VI and MSI	Approved by Reference Group and Project Group and published

KPI	Measurement Period	Measure	Monitoring method
3.4 Promotion resources	June 2016- March 2017	<p>3 regional SI practitioner workshops (60 practitioners) on EHC needs assessments and plans</p> <p>3 regional parent workshops (60) on EHC needs assessments and plans</p> <p>Training resources EHC plan resources</p> <p>Example info gathering forms for EHC plans (x9)</p> <p>All course achieve 90% satisfaction rate</p>	Satisfaction rates and people targets meet.
<b>REQUIREMENT 4</b>			
<p>4.1 a) Establish a national technology advisory group for SI</p> <p>b)Framework</p> <p>B) Guidance</p> <p>C) Promote technology</p>	<p>July 2016</p> <p>January 2017</p> <p>March 201</p> <p>January 2017- March 2017</p>	<p>Group established</p> <p>Framework produced</p> <p>Guidance produced</p> <p>Advice for Learning Hub</p> <p>Promotional activity</p>	Approved by Reference Group
4.2 Develop easy access resources	December 2016	Publish resources	Ref Gp approval Evaluation of use
4.3 Regional training days		Deliver 8 regional training days supporting SENCOs on the role and evidence base for technology with 90% satisfaction rate of three stars (good or above).	Regional days take place to quality criteria.
4.4 Develop a tool to support the evaluation of new technologies	March 2017	Proforma guide	Reference Group and project group

KPI	Measurement Period	Measure	Monitoring method
4.4 A) LENA 4.4B) Use of tablets for VI		Evaluations produced within timescale	
4.5 Develop a 'what works database of technology interventions	February 2017	Database produced with 50 initial users by end of contract	Reference Group and Project Group
4.6 Updated guidance on the Equality Act (2012) duty	December 2016	Guidance on equality act and use of technology to be placed in learning hub within timescales agreed.	Reference Group and Project Group
<b>Promotion Strategy</b>			
5.1 Deliver co-ordinated promotion strategy for all materials and NatSIP learning hub	June 2016- March 2017.	<p>Links to all the targets specified in the Strategy are made including;</p> <ul style="list-style-type: none"> <li>-Direct email communication to all Sensory Support services</li> <li>-Heads of Services Forum</li> <li>-View membership</li> <li>-SEND Gateway</li> <li>-CDC website</li> <li>-Promotional Links to all VCS/specialist websites dealing with Sensory with Cross Links to NatSIP website including NDCS, SENSE, RNIB, Ear Foundation, Action on Hearing Loss, etc.</li> <li>-Cross promotions for early years, schools and further education web portals</li> <li>-Promotion at events and working days</li> <li>-linked to SENCO training and SENCO</li> </ul>	Monitoring from social media and other distribution mechanisms.

KPI	Measurement Period	Measure	Monitoring method
		<p>resource sites and promoted at SENCO events</p> <p>-Promotion through Special School networks and by direct promotion</p> <p>-Joint cross promotion with other DfE funded work streams as appropriate</p> <p>-Ensuring that materials and weblinks are available at all NatSIP events</p> <p>-Promotion to Academy Chains, through Free Schools Network and Teaching Schools Alliance networks.</p> <p>-Promotion through other online communities via Twitter feeds, SMS and Facebook groups as appropriate as part of our ongoing social media strategy</p> <p>Learning Hub has 1,000 visitors by June 2017</p>	

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